

**CULBERTSON SCHOOL DISTRICT #17 J/R/C**  
**RICHLAND/ROOSEVELT COUNTIES**  
**CULBERTSON, MONTANA**

**NOTICE OF REGULAR SCHOOL BOARD MEETING**

**Tuesday–November 17, 2020, 6:30 PM**

PREVIEW BILLS.....6:15 PM

CALL TO ORDER.....6:30 PM

**ROLL CALL**

- 01. Action, establish quorum

**RECOGNITION OF VISITORS**

- 02.

**APPROVE AGENDA**

- 03. Action, approve agenda

**PUBLIC COMMENT FOR AGENDA ITEMS**

- 04.

**MINUTES OF PREVIOUS MEETINGS**

- 05. Action, approve minutes from the following meeting(s)
  - a. October 20, 2020 (Special Board Meeting)
  - b. October 20, 2020 (Regular Board Meeting)

**FINANCE REPORT**

- 06. Action, pay bills, approve investments, and note cash & extra-curricular balances

**REPORTS**

- 07. Information, Student Representative Report
- 08. Information, Teacher Report
- 09. Information, Activities Director Report
- 10. Information, Technology Systems Administrator Report
- 11. Information, Principal Report
- 12. Information, District Clerk Report
- 13. Information, Superintendent Report

\* Items listed on the agenda do not necessarily indicate the order in which they will be addressed.

**Mission**

Culbertson Public Schools are committed to providing opportunities for students in a safe and productive environment, to achieve their personal best, become responsible and productive citizens, and embrace lifelong learning in an ever changing world.

**UNFINISHED BUSINESS**

14. Action, Health and Safety Plan

**NEW BUSINESS**

15. Action, 2020-2021 Classified Staff Reassignment  
16. Action, 2020-2021 Classified Staff Contract(s)  
    a. Title I Aide  
17. Action, 2020-2021 Extra-Curricular Contract(s)  
    a. Junior High Girls' Basketball Coach(es)  
18. Action, 2021-2022 Extra-Curricular Contract(s)  
    a. High School Cross County Head Coach  
    b. High School Football Head Coach  
    c. High School Volleyball Head Coach  
19. Action, 2021 Graduation Date/Time  
20. Action, Eighth Grade Participation in HS Basketball

**PUBLIC COMMENT FOR NON-AGENDA ITEMS**

- 21.

**REPORTS (Continued)**

22. Information, Trustees Reports/Requests.

**DATE/TIME FOR NEXT MEETING**

23. Date: Tuesday, December 15<sup>th</sup>      Time: 6:30 p.m.  
    Potential Conflicts: None      Suggested Changes: None

**ADJOURNMENT**

24. Time of adjournment: \_\_\_\_\_

\* Items listed on the agenda do not necessarily indicate the order in which they will be addressed.

**Mission**

Culbertson Public Schools are committed to providing opportunities for students in a safe and productive environment, to achieve their personal best, become responsible and productive citizens, and embrace lifelong learning in an ever changing world.

# Public Comment

(Agenda Items)

The Culbertson School Board of Trustees would like to encourage public comment on any agenda item during the time that it is presented. If any visitor has any particular agenda item or items on which to comment, we would ask that you please indicate your intentions by raising your hand at that time so that the chair may properly recognize you.

Thank you.

SCHOOL BOARD MINUTES  
SPECIAL MEETING  
October 20, 2020  
Tuesday – 5:30 p.m.

The Board met in special session on Tuesday, October 20, 2020, at 5:30 p.m. Trustees present were: Chair Paul Finnicum, Luke Anderson, Eric Bergum, and Mark Colvin. Representatives were: Larry Crowder, Mike Olson, and Lora Finnicum.

No visitors were present. Mark Colvin made motion to approve the agenda. Eric Bergum seconded motion. Motion carries unanimously. Notice for public comment given.

Suggestion made to change the board goal setting from a calendar to a fiscal year process with adoption by June and define goals by project or academic. Board goals are short term of 1 year while the strategic plan goals would be more long term. Goals could be added to the monthly board agenda for on-going discussion. Eric Bergum made motion to align board goals to the fiscal year, adopt goals by the March board meeting for the following fiscal year, and add goals to the regular monthly agenda. Mark Colvin seconded motion. Motion carries unanimously.

Project-based goals identified were: phasing out the coal boiler, replacement of activity buses, football field lights, rubber track, playground equipment, C-C Complex bathrooms, sidewalk aprons, north addition foundation rock, playground fence height, Armory face lift, Armory boiler replacement, bleachers in new gym, update tech plan, and concrete parking by the west elementary addition. Academic-based goals identified were: align curriculum K-12, additional electives for junior high, family consumer science, and staff trainings. Mark Colvin made motion to approve the goals as presented. Luke Anderson seconded motion. Motion carries unanimously.

Notice for public comment given on non-agenda items. Meeting adjourned at 6:26 p.m.

\_\_\_\_\_  
Chairman of the Board

  
Clerk

SCHOOL BOARD MINUTES  
REGULAR MEETING  
October 20, 2020  
Tuesday – 6:30 p.m.

The Board met in regular session on Tuesday, October 20, 2020, at 6:31 p.m. Trustees present were: Chair Paul Finnicum, Luke Anderson, Eric Bergum, and Mark Colvin. Representatives were: Larry Crowder, Mike Olson, Dave Solem, and Lora Finnicum. Visitors were recognized.

Luke Anderson made motion to approve the agenda. Eric Bergum seconded motion. Motion carries unanimously. Notice for public comment given.

Luke Anderson made motion to approve the minutes of September 15<sup>th</sup> (negotiation committee), September 15<sup>th</sup> (regular board), and October 7, 2020 (special board) meeting(s). Mark Colvin seconded motion. Motion carries unanimously.

Eric Bergum made motion to pay the October bills, approve investments, note cash and extra-curricular balances. Luke Anderson seconded motion. Motion carries unanimously.

Payroll Warrants	271 to 323
Claims Warrants	248 to 299

Reports were presented. JMG will be hosting the Glow Run on October 26<sup>th</sup> in coordination with red ribbon activities as well as participating in Halloween Trunk or Treat. Ms. Montana visited classrooms in lieu of an assembly. County health officials declared the district volleyball tournament will not be held in Roosevelt County with other arrangements yet to be determined. Covid has also caused numerous schedule changes in fall activities. New smartboards have been installed and training will be provided. A homecoming dance was held and pictures will be published on social media. Mr. Crowder stated that the free student meals will be extended through the end of the school year with a press release going out soon.

Board reviewed the health and safety plan. Staff has the opportunity to comment at any time and at board meetings. A UV Sterilaser unit was purchased to disinfect classrooms and other areas.

Luke Anderson made motion to accept the resignation letter from Francis LaBounty. Eric Bergum seconded motion. Motion carries unanimously.

Mark Colvin made motion to hire John Wilson as custodian, pending background check. Luke Anderson seconded motion. Motion carries unanimously.

Barry Bighorn was issued a contract for HS boys' basketball assistant coach but did not sign and would still like to be considered. Contract will be re-issued.

Eric Bergum made motion to approve 6<sup>th</sup> grade participation in JH Girls' Basketball. Mark Colvin seconded motion. Students must have permission slips and physicals complete. Motion carries unanimously.

Mark Colvin made motion to dispose of the John Deere 3520 tractor by sealed bid with the right of refusal of any and all bids. Luke Anderson seconded motion. A reserve price will be

SCHOOL BOARD MINUTES  
REGULAR MEETING  
October 20, 2020  
Tuesday – 6:30 p.m.

determined with tractor availability and bid opening by late November or December. Motion carries unanimously.

Notice was given for public comment for non-agenda items. Next regular board meeting scheduled for November 17, 2020. Meeting adjourned at 6:53 p.m.

\_\_\_\_\_  
Chairman of the Board

  
Clerk

**CULBERTSON SCHOOL DISTRICT CASH FLOW REPORT**  
for the month of OCTOBER 31, 2020

FUND	BEGINNING BALANCE	RECEIPTS	INVESTMENTS IN	INVESTMENTS OUT	DISBURSEMENTS	ENDING BALANCE	TREASURER BALANCE	VARIANCE
<b>GENERAL</b>	(153,465.00)	93,002.18	-		145,679.92	(206,142.74)	(206,142.74)	-
<b>TRANSF</b>	67,448.75	1,993.05	-		20,798.70	48,643.10	48,643.10	-
<b>RETIRE</b>	63,350.42	4,476.67	-		20,509.46	47,317.63	47,317.63	-
<b>MISC</b>	27,425.74	18,953.00	-	-	42,024.78	4,353.96	4,353.96	-
Misc	4,913.00		-			4,913.00		
Title	(18,951.60)	18,953.00			18,965.27	(18,963.87)		
CARES	37,212.58				16,419.75	20,792.83		
Ind Ed	372.14				2,396.48	(2,024.34)		
JMG	1,794.60				153.62	1,640.98		
SRS	(3,101.01)				4,089.66	(7,190.67)		
JOM	5,186.03					5,186.03		
<b>AD ED</b>	3,947.62	28.52	-		263.97	3,712.17	3,712.17	-
<b>COMPA</b>	1.66		-		22.84	(21.18)	(21.18)	(0.00)
<b>IMPACT</b>	(40,603.54)		-		21.91	(40,625.45)	(40,625.45)	-
<b>TECH</b>	1,114.10		-		52.92	1,061.18	1,061.18	-
<b>FLEX</b>	-		-			-	-	-
<b>PR</b>	7,060.12	313,142.08	-		303,443.62	16,758.58	16,758.58	(0.00)
<b>CL</b>	10,456.45	103,332.07	-		104,819.01	8,969.51	8,969.51	0.00
<b>ELEM</b>	(13,263.68)	534,927.57	-	-	637,637.13	(115,973.24)	(115,973.24)	(0.00)
<b>GENERAL</b>	(169,911.62)	60,823.96	-		113,142.03	(222,229.69)	(222,229.69)	-
<b>TRANSF</b>	39,859.36	1,245.05	-		14,248.90	26,855.51	26,855.51	-
<b>LUNCH</b>	1,928.67	18,606.34	-		3,678.72	16,856.29	16,856.29	-
<b>RETIRE</b>	113,317.66	3,479.78	-		12,762.49	104,034.95	104,034.95	-
<b>MISC</b>	26,498.11	5,484.00	-	-	5,219.26	26,762.85	26,762.85	-
Misc	2,404.84		-			2,404.84		
CARES	21,429.50				5,154.95	16,274.55		
AG	(3,623.32)	3,691.00				67.68		
BUS	-	1,793.00				1,793.00		
JMG	6,287.09				64.31	6,222.78		
Perkins	-					-		
<b>AD ED</b>	3,782.25	21.12	-		263.97	3,539.40	3,539.40	-
<b>DR ED</b>	2,564.20		-			2,564.20	2,564.20	-
<b>COMPA</b>	0.72		-		14.49	(13.77)	(13.77)	0.00
<b>IMPAC</b>	(45,561.55)		-		43.38	(45,604.93)	(45,604.93)	-
<b>TECH</b>	645.26		-		79.90	565.36	565.36	-
<b>FLEX</b>	2.84		-		-	2.84	2.84	-
<b>ENDOW</b>	179,208.17	43,472.92	6,980.00		5,000.00	224,661.09	224,661.09	-
<b>HS</b>	152,334.07	133,133.17	6,980.00	-	154,453.14	137,994.10	137,994.10	0.00
<b>TOTAL</b>	139,070.39	668,060.74	6,980.00	-	792,090.27	22,020.86	22,020.86	(0.00)

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CULBERTSON SCHOOL DISTRICT  
**Cash Equivalent Accounts Summary**  
October 31, 2020

	Beginning Balance	Receipts <i>reconciled</i> <i>bank credits</i>	Expenses <i>reconciled</i> <i>bank debits</i>	Ending Balance
<b>General Funds 101 &amp; 201 - Asset 102:</b>				
First Community Bank Hot Lunch Revolving Account No. 335266	\$ 6,978.59	\$ 1,059.55	\$ 617.68	\$ 7,420.46
First Community Bank PaySchools Savings Account No. 5000521	\$ 0.89	\$ -	\$ -	\$ 0.89
First Community Bank Pcard Account No. 4205644	\$ 1,185.15	\$ 25,839.14	\$ 25,838.88	\$ 1,185.41
Synovus AFLAC Cafeteria Plan Account No. 000-329-492-7	\$ 10,098.42	\$ 1,133.34	\$ 457.91	\$ 10,773.85
<b>Cash Equivalent Total</b>	<b>\$ 18,263.05</b>	<b>\$ 28,032.03</b>	<b>\$ 26,914.47</b>	<b>\$ 19,380.61</b>
	Fund 101 Balance: \$	9,690.31	Fund 201 Balance: \$	9,690.30
	102 Debit (Credit) \$	558.78	970 Credit (Debit) \$	558.78

**General Funds 101 & 201 - Asset 103:**

First Community Bank Petty Cash Account No. 332364	\$ 300.00	\$ -	\$ -	\$ 300.00
<b>Cash Equivalent Total</b>	<b>\$ 300.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 300.00</b>
	Fund 101 Balance: \$	150.00	Fund 201 Balance: \$	150.00
	103 Debit (Credit) \$	-	970 Credit (Debit) \$	-

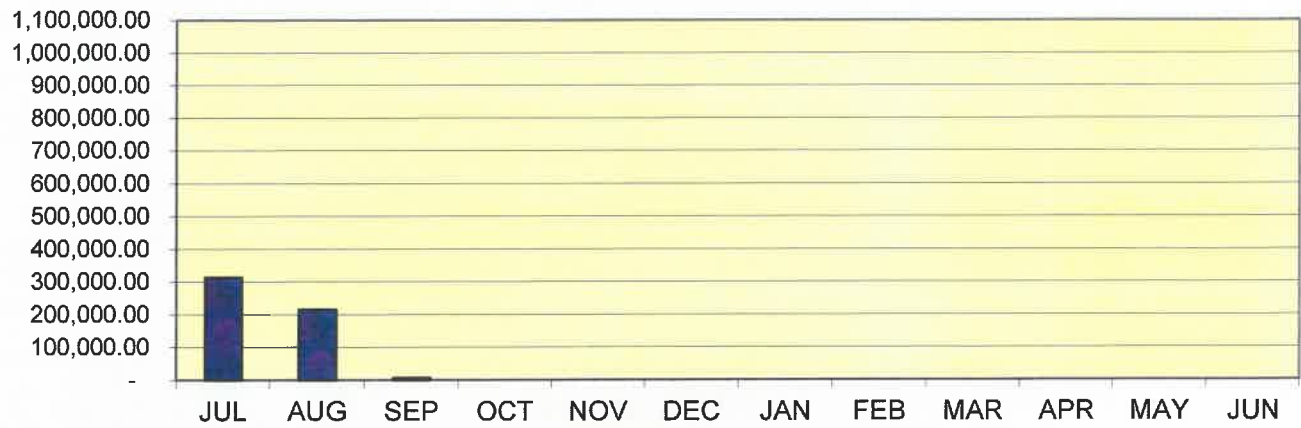
**Activities Fund 284 - Asset 102:**

First Community Bank Activities Account No. 332356	\$ 76,219.44	\$ 17,207.62	\$ 14,423.54	\$ 79,003.52
<b>Cash Equivalent Total</b>	<b>\$ 76,219.44</b>	<b>\$ 17,207.62</b>	<b>\$ 14,423.54</b>	<b>\$ 79,003.52</b>
	102 Debit (Credit) \$	2,784.08	970 Credit (Debit)	

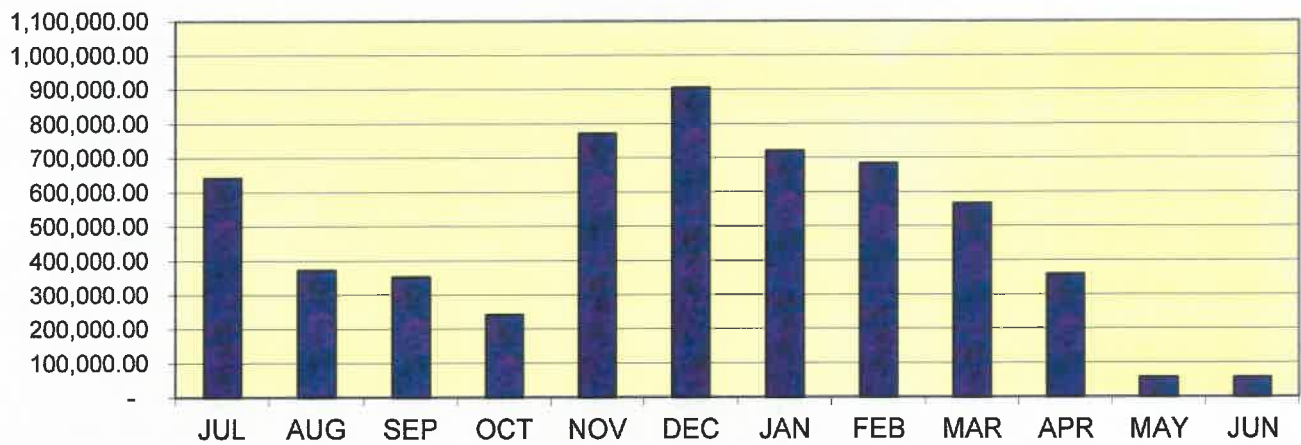


	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN
201 General	-	-	-	-	-	-	-	-	-	-	-	-
110 Transport	42,791.00	47,590.00	-	-	-	-	-	-	-	-	-	-
114 Retirement	10,633.00	-	-	-	-	-	-	-	-	-	-	-
115 Misc Fed	-	-	-	-	-	-	-	-	-	-	-	-
117 Adult Ed	4,713.00	-	-	-	-	-	-	-	-	-	-	-
121 Comp Abs	5,264.00	-	-	-	-	-	-	-	-	-	-	-
126 Impact Aid	18.00	-	-	-	-	-	-	-	-	-	-	-
128 Technology	1.00	-	-	-	-	-	-	-	-	-	-	-
129 Flex	-	-	-	-	-	-	-	-	-	-	-	-
201 General	-	-	-	-	-	-	-	-	-	-	-	-
210 Transport	33,623.00	20,177.00	-	-	-	-	-	-	-	-	-	-
212 Hot Lunch	1,888.00	-	-	-	-	-	-	-	-	-	-	-
214 Retirement	20,844.00	-	-	-	-	-	-	-	-	-	-	-
215 Misc Fed	-	-	-	-	-	-	-	-	-	-	-	-
217 Adult Ed	4,663.00	4,045.00	-	-	-	-	-	-	-	-	-	-
218 Drivers Ed	313.00	2,563.00	-	-	-	-	-	-	-	-	-	-
221 Comp Abs	3,341.00	-	-	-	-	-	-	-	-	-	-	-
226 Impact Aid	11.00	845.00	-	-	-	-	-	-	-	-	-	-
228 Technology	-	2.00	-	-	-	-	-	-	-	-	-	-
229 Flex	2.00	-	-	-	-	-	-	-	-	-	-	-
281 Endow	186,114.00	140,553.00	6,980.00	-	-	-	-	-	-	-	-	-
TOTAL	314,219.00	215,775.00	6,980.00	-	-	-	-	-	-	-	-	-
	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN
201 General	-	-	-	-	88,659.00	130,578.00	2,016.00	28,859.00	-	-	-	-
110 Transport	7,813.00	-	-	-	-	9,129.00	90,599.00	76,640.00	-	-	-	-
114 Retirement	-	-	-	-	-	-	11,691.00	-	-	-	-	-
115 Misc Fed	-	-	-	-	-	-	-	-	-	-	-	-
117 Adult Ed	8,897.00	-	-	-	-	9,512.00	9,384.00	8,866.00	-	-	-	-
121 Comp Abs	11,920.00	-	-	-	-	-	13,908.00	13,716.00	-	-	-	-
126 Impact Aid	1,949.00	-	-	-	-	-	-	-	-	-	-	-
128 Technology	-	-	-	-	-	1.00	1.00	1.00	-	-	-	-
129 Flex	-	-	-	-	-	-	-	-	-	-	-	-
182 Interlocal	315,911.00	242,258.00	203,086.00	193,709.00	294,350.00	240,582.00	206,030.00	220,521.00	239,069.00	161,265.00	-	-
201 General	-	-	-	-	-	11,703.00	-	-	-	-	-	-
210 Transport	29,704.00	-	-	-	63,156.00	133,670.00	59,499.00	51,026.00	38,981.00	-	-	-
212 Hot Lunch	4,752.00	-	-	-	-	13,051.00	10,976.00	11,378.00	10,001.00	-	-	-
214 Retirement	83,857.00	-	-	-	105,068.00	143,022.00	107,018.00	143,079.00	131,068.00	-	-	-
215 Misc Fed	-	-	-	-	-	-	-	-	-	-	-	-
217 Adult Ed	10,053.00	-	-	-	10,492.00	10,116.00	9,806.00	9,226.00	7,467.00	-	-	-
218 Drivers Ed	1,513.00	-	-	-	2,489.00	2,489.00	2,490.00	2,298.00	2,059.00	789.00	-	-
221 Comp Abs	11,969.00	5,305.00	-	-	11,974.00	11,974.00	11,976.00	11,980.00	11,791.00	11,578.00	-	-
226 Impact Aid	40.00	-	-	-	-	-	-	-	26,060.00	4.00	-	-
228 Technology	-	-	-	-	-	-	-	-	-	-	-	-
229 Flex	2.00	-	-	-	2.00	2.00	2.00	2.00	2.00	2.00	-	-
281 Endow	153,929.00	125,000.00	150,000.00	48,928.00	195,846.00	189,715.00	185,893.00	106,470.00	100,063.00	186,026.00	57,668.00	57,668.00
TOTAL	642,309.00	372,563.00	353,086.00	242,637.00	772,036.00	905,544.00	721,289.00	684,062.00	566,561.00	359,664.00	57,668.00	57,668.00
	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN
201 General	-	-	-	-	-	93,446.00	72,439.00	174,830.00	47,673.00	-	-	-
110 Transport	-	-	-	-	-	44,579.00	16,383.00	7,081.00	19,300.00	-	-	19,575.00
114 Retirement	-	-	-	-	-	31,328.00	-	-	-	-	-	111,732.00
115 Misc Fed	-	-	-	-	-	-	-	-	-	-	-	-
117 Adult Ed	-	-	-	-	-	-	5,477.00	5,310.00	5,319.00	-	-	8,568.00
121 Comp Abs	-	-	-	-	-	-	1.00	1.00	1.00	-	-	1.00
126 Impact Aid	-	-	-	-	-	-	47,315.00	10,752.00	10,767.00	-	-	1,949.00
128 Technology	-	-	-	-	-	-	-	-	-	-	-	-
129 Flex	-	-	-	-	-	-	-	-	-	-	-	-
182 Interlocal	-	470,668.00	207,404.00	207,015.00	254,997.00	268,432.00	219,599.00	239,435.00	265,417.00	216,063.00	222,520.00	196,113.00
201 General	-	-	-	-	-	8,755.00	-	7,909.00	-	-	-	-
210 Transport	-	-	-	-	-	39,194.00	34,574.00	27,811.00	15,605.00	-	-	20,363.00
212 Hot Lunch	-	-	-	-	-	7,623.00	3,222.00	-	842.00	-	-	2,960.00
214 Retirement	-	69,218.00	-	-	32,660.00	44,627.00	-	16,884.00	-	-	-	-
215 Misc Fed	-	-	-	-	-	-	-	-	-	-	-	-
217 Adult Ed	-	-	-	-	6,348.00	6,890.00	5,034.00	7,032.00	7,082.00	-	-	9,923.00
218 Drivers Ed	-	-	-	-	2,140.00	2,140.00	2,140.00	2,141.00	2,142.00	-	-	1,853.00
221 Comp Abs	-	-	-	-	2.00	2.00	2.00	2.00	2.00	-	-	2.00
226 Impact Aid	-	-	-	-	9,579.00	21,075.00	21,078.00	56,786.00	6,040.00	-	-	40.00
228 Technology	-	-	-	-	-	-	-	-	-	-	-	-
229 Flex	-	-	-	-	-	2.00	2.00	2.00	2.00	-	-	2.00
281 Endow	-	138,355.00	-	-	2.00	130,505.00	110,505.00	110,545.00	59,156.00	59,094.00	65,000.00	153,909.00
TOTAL	-	678,241.00	207,404.00	207,015.00	305,728.00	698,598.00	537,771.00	666,521.00	439,348.00	275,157.00	287,520.00	526,990.00

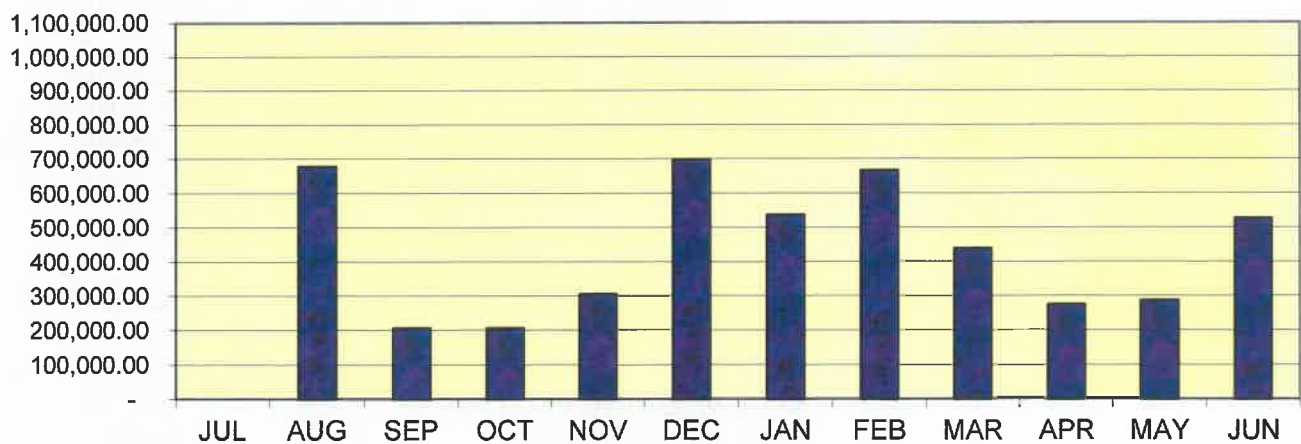
### 2020-21 INVESTMENTS



### 2019-20 INVESTMENTS



### 2018-19 INVESTMENTS



**Culbertson Public School**

**Totals Report for October 2020**  
2020-2021

11/06/2020  
8:38:14 AM

Checking  
Savings  
Investments

Account	Beginning +	Receipts -	Expenditures +	Transfers =	Ending
1 - ANNUAL	3,740.38	1,090.00	810.00	0.00	4,020.38
2 - ATHLETICS	11,137.32	7,866.52	8,175.77	-61.50	10,766.57
3 - SOPHOMORE CLASS 2023	1,002.54	0.00	9.88	0.00	992.66
4 - FRESHMAN CLASS 2024	1,485.22	380.00	0.00	0.00	1,865.22
5 - Extra - Open to use in future - was Senior Class 2020	21.46	0.00	0.00	-21.46	0.00
6 - SENIOR CLASS 2021	2,256.44	0.00	0.00	21.46	2,277.90
7 - 8TH GRADE	0.00	0.00	0.00	0.00	0.00
8 - CHEERLEADER	765.56	0.00	0.00	0.00	765.56
9 - FFA	11,356.08	1,041.10	4,582.57	61.50	7,876.11
10 - BAND/CHOIR	6,398.32	60.00	330.64	0.00	6,127.68
11 - STUDENT COUNCIL	5,311.29	0.00	261.08	0.00	5,050.21
12 - SPEECH AND DRAMA	1,305.42	0.00	0.00	0.00	1,305.42
13 - VO-AG REVOLVING	1,895.49	0.00	0.00	0.00	1,895.49
14 - JUNIOR CLASS 2022	1,514.04	512.00	41.13	0.00	1,984.91
15 - PLAY	1,978.05	330.00	0.00	0.00	2,308.05
16 - JMG	2,398.16	364.00	0.00	0.00	2,762.16
17 - BPA	6,063.68	376.50	841.33	0.00	5,598.85
18 - EXPLORE AMERICA	8,345.45	3,553.00	0.00	0.00	11,898.45
19 - MUSIC PARENTS	2,601.75	0.00	0.00	0.00	2,601.75
20 - ART	1,576.68	0.00	0.00	0.00	1,576.68
21 - LIBRARY	1,464.42	0.00	0.00	0.00	1,464.42
22 - SPANISH CLUB	15.49	0.00	0.00	0.00	15.49
23 - INDIAN CLUB	0.00	0.00	0.00	0.00	0.00
24 - SCIENCE OLYMPIAD	3,393.75	0.00	0.00	0.00	3,393.75
<hr/>					
	76,026.99 +	15,573.12 -	15,052.40 +	-0.00 =	76,547.71



Mr. Olson  
Technology Report  
School Board Meeting  
November 17, 2020

NFHS camera and all electronics have been taken out of the crow's nest for the winter

All of the new smart boards are installed. We held training on Nov 9<sup>th</sup> for teachers and staff to learning how to use the new software. Rooms with older Gray rimmed boards are still able to use the new software.

The last of the Chromebooks that were ordered for 3<sup>rd</sup> grade have not arrived yet due to supply issues. With hopefully be here in December.

Mr. Olson  
Principal Report  
School Board Meeting  
November 17, 2020

The end of the first trimester was Nov 13<sup>th</sup> and the 2<sup>nd</sup> trimester began on Monday November 18<sup>th</sup>.

I attended the regional MASSP meeting through Google meet on Nov 10<sup>th</sup>.. I can give an update at the meeting on topics covered.

We were not able to hold our traditional Veteran's Day Assembly as part years. So this year the school did a video montage to celebrate our veterans. I would like to thank Mrs. Forbregd for designing and putting together the video and Mrs. Taberna and Mr. Pfiefer for their work on providing the student led music for the videos.

We held out first Smart board training on Nov 9<sup>th</sup> from 3:30 to 4:00 on the new software. I can give an update at the board meeting.

JMG held their annual Glow Run on Oct 26<sup>th</sup> and coordinated with the hospital to run by and say hello.

As of 11-9-20

Month	K	1st	2nd	3rd	4th	5th	6th	7th	8th	9th	10th	11th	12th	Total
Aug	13	22	22	17	22	14	19	29	17	17	26	21	15	254
Sept	16	22	22	18	22	15	20	29	19	18	28	21	15	265
Oct	18	23	23	18	22	15	19	30	19	17	28	21	16	269
Nov	18	22	24	18	22	15	20	30	19	16	28	21	15	268
Dec														0
Jan														0
Feb														0
March														0
April														0
May														0

Enrolled	8	1	2	0	4	2	2	1	4	2	4	1	1	32
Transferred	0	3	0	4	5	0	4	2	1	3	1	3	1	27
Total In/Out	8	4	2	4	9	2	6	3	5	5	5	4	2	59

Ended the 2019-2020 year with 276

## November 2020 Activities report

Culbertson Board of Trustees,

Fall activities have all finished. Girls cross country team finished 4<sup>th</sup> at state out of 15 teams. Junior High basketball teams have competed in several contests with local schools. Participation in JH basketball consists of 22 boys and 14 girls. High school basketball practice will begin on December 7. At the Eastern C volleyball meeting a while back, Culbertson was chosen as a potential host site for the Eastern C Divisional Volleyball tournament Nov 4-6, 2021 if Sidney is unable to host.

Sincerely,

David Solem

# Culbertson School Board Meeting

## Superintendent's Report

### November 17, 2020

A. Events that I plan to attend for November and December.

November 3 <sup>rd</sup>	District 2C Meeting - Virtual
November 4 <sup>th</sup>	NEMASS Meeting @ Wolf Point
	Eastern C Division Volleyball Meeting @ Sidney
November 5 <sup>th</sup>	MTSBA Title IX Training - Virtual
	Culbertson Lions Club Meeting
November 9 <sup>th</sup>	Culbertson Town Council Meeting
November 16 <sup>th</sup>	MREA Board Meeting – Virtual
	JH Basketball vs. Plentywood HERE
November 17 <sup>th</sup>	Culbertson School Board Athletic Committee Meeting
	Culbertson School Board Meeting
November 18 <sup>th</sup>	Culbertson Town Council Planning Board Meeting
November 19 <sup>th</sup>	MTSBA Title IX Training - Virtual
	Culbertson Lions Club Meeting
November 21 <sup>st</sup>	JH Basketball vs. MonDak HERE
November 23 <sup>rd</sup>	MHSA Executive Board Meeting @ Helena or Virtual
November 24 <sup>th</sup>	Culbertson Fire Department Training
December 2 <sup>nd</sup>	NEMASS Meeting @ Culbertson
December 3 <sup>rd</sup>	Culbertson Chamber of Commerce Meeting
	Culbertson Lions Club Meeting
December 5 <sup>th</sup>	JH Basketball vs. Savage HERE
December 8 <sup>th</sup>	Culbertson Fire Department Meeting
December 10 <sup>th</sup>	7-12 Winter Music Concert
December 14 <sup>th</sup>	Culbertson Town Council Meeting
December 15 <sup>th</sup>	Culbertson School Board Meeting
December 17 <sup>th</sup>	Culbertson K-6 Music Concert
	Culbertson Lions Club Meeting
December 22 <sup>nd</sup>	Culbertson Fire Department Training

B. Other items for your review and consideration:

1. The second Community-wide School (Strategic) Planning Meeting has been postponed due to the COVID-19 School Closures. I will let you know a date when Debra Silk is able to reschedule.
2. The MHSA Annual Meeting that was previously scheduled for Monday, January 18<sup>th</sup> in Butte will now be conducted virtually.
3. I have submitted the school district annual accreditation (TEAMS) report.

4. Just so we don't forget, here are a few projects to think about in the short term and long term (in no particular order of importance):
  - Replacement of the oldest section of Playground Equipment
  - Replacement of the Football Field Lights
  - Old Armory: Renovation or Demolition
  - Replacement of the cinder track with an all-weather track.
  - Building or purchasing teacher housing.
  - Building an auditorium for music performances and plays
  - Re-establishment of the Family Consumer Science classroom and the corresponding student organization FCCLA (Family, Career and Community Leaders of America).
5. Here are a few items that might be part of the regular December Board meeting agenda:
  - Possible Guest teacher applications
  - Any Remaining Extra-Curricular Contracts for the 2020-2021 School Year
  - 2019-2020 Audit Report (if it's ready)
  - MHSA Annual Meeting Proposals
  - Bid Opening for School Tractor
  - Superintendent Evaluation

If you have any questions, comments, or concerns about any item in this report or on the agenda, please feel free to contact me at any time. I can be reached at 787-6246 (school), 787-5779 (home), 478-3330 (cell), or by email at [crowderl@culbertson.k12.mt.us](mailto:crowderl@culbertson.k12.mt.us) at any time.



**CULBERTSON PUBLIC SCHOOLS  
DISTRICTS 17 J/R/C  
BOARD AGENDA FACT SHEET**

**MEETING DATE:** 11-17-2020

**AGENDA ITEM #:** 14

**AGENDA TITLE:** Health and Safety Plan

**SUMMARY:** Attached please find a copy of the plan that was adopted by the Board in August, as it was intended to be reviewed monthly for possible changes.

**BOARD ACTION**

	Motion	Second	Aye	Nay	Abstain
Finnicum					
Anderson					
Salvevold					
Bergum					
Colvin					

# Culbertson School District

## Health & Safety Plan

### August 2020

The Culbertson School Board of Trustees recognizes the challenges and the impacts that COVID-19 has on the health and safety of the students and the staff of the Culbertson School District. To this end, the Board shall:

1. Develop, adopt, and implement a School District Health and Safety Plan.
  - a. Identify a Pandemic Coordinator and Pandemic Team that will meet regularly to monitor the effectiveness of the Health and Safety Plan and recommend changes, as needed.
  - b. Consider adoption of the 1900 COVID-19 Emergency Series of Model Board Policies from MTSBA that specifically address this pandemic.
  - c. Consider the declaration of a continuous state of emergency through June 30, 2021 in case there were to be a COVID-19 outbreak in our school and/or community.
  - d. Consider authorizing off-site instruction if an outbreak makes onsite instruction unfeasible.
  - e. Consider authorizing the administration to determine and declare proficiency learning status at each grade level and in each subject area. This will serve as an alternative to meeting aggregate hours of pupil instruction.
  - f. Consult with local health officials and the County Health Department on the development and implementation of this School District Health and Safety Plan.
  - g. Follow all CDC guidelines if a student or staff member tests positive for COVID-19.

The Culbertson School District Health and Safety Plan shall have three phases of implementation in accordance with the Governor's Plan for Reopening Schools.

#### Phase One and Phase Two

##### Academic:

- I. Off-Site Learning Only
  - a. Technology devices will be distributed, upon request, to all students in grades 3-12.
  - b. Classes will meet via technology when available and appropriate.
  - c. Learning materials will be delivered electronically, by mail, or personally delivered to students/families.
  - d. Staff will receive training to serve students through remote learning.

- e. Communication from teachers to students and parents will be via emails and phone calls on a weekly basis at a minimum.
- f. Consideration for IEP and Section 504 accommodations will be recognized and implemented for each student in each applicable subject.

Academic:

- I. On-Site Learning Only
  - g. Accommodations will be made for students and staff in an at-risk group or for those caring for someone in an at-risk group.
  - h. Use of the Google platform for lessons at least one day per week at the junior high and high school levels as a bridge for potential off-site learning.
  - i. Consider elementary students remaining in their homerooms during specialist time, if possible.

Physical and Structural:

- I. On-Site Learning Only
  - a. Consider staggering the arrival and unloading of buses at the school.
  - b. Consider increased parking distance between buses for the purpose of loading buses at the conclusion of school each day.
  - c. Implementation of strategies to keep students from congregating at school entrances before school and at the conclusion of lunch and/or recess time.
  - d. Clean and sanitize facilities daily in accordance with CDC guidelines.
  - e. Allow for the optional wearing of masks by students and staff while on campus unless masks are otherwise required by the county health department or other governmental entity.
  - f. HVAC filters will be changed in accordance with CDC guidelines.
  - g. Protocols will be implemented to reduce the number of students and staff touching door surfaces when entering and leaving the building during recess times.
  - h. Student seating in classrooms will be done to maximize social distancing.
  - i. Protocols will be implemented to minimize student contact while transitioning between classes during the school day.
  - j. The lunchroom will utilize all available tables to maximize social distancing during lunchtime.
  - k. Schedules will be made for regular handwashing and sanitizing for staff and students throughout the school day.

Social, Emotional, and Behavioral:

- I. On-Site or Off-Site Learning
  - a. Staff training will be offered to identify students struggling with trauma.

- b. Resources and training will be offered for students and staff recovering from traumatic events.
- c. Information will be provided to parents in an effort to assist students cope with tragedies.
- d. Share information about support services available for staff, students, and parents.
- e. Expand mental health outreach and treatment strategies for staff and students struggling with trauma.

Transportation:

- I. On-Site Learning Only
  - a. Assign seating charts on the buses with family members sharing seats if necessary.
  - b. Maximum social distancing will be utilized on all buses.
  - c. Cleaning of buses in accordance with CDC guidelines.
  - d. Utilize the flexibility in the transportation fund to provide instructional services to students.

Business:

- I. On-Site or Off-Site Learning
  - a. Adopt and implement the COVID-19 Emergency 1900 series policies to support and enhance the district's financial options.
  - b. Review technology and operational needs.
  - c. Communicate with the Roosevelt County and local area EMS managers to assess the PPE supply chain.

Extra-curricular Activities:

- I. On-Site Learning
  - a. Review each event that may be held at the school facilities to develop protocols and guidelines based on number attendees and the logistics of the district's various indoor and outdoor settings.
  - b. Make every attempt to accommodate at-risk individuals who may not be able to attend events on school grounds.
  - c. Consider social distancing guidelines for meals, etc.
  - d. Encourage on-line/virtual events when available.
  - e. Utilize outdoor venues when possible for increased social distancing and air flow.
  - f. Frequently disinfect all equipment in accordance with CDC guidelines.
  - g. Exercise social distancing on bus travel to the greatest extent possible with family members sharing seats when necessary.
  - h. Minimize the length of bus travel whenever possible.

Phase Three (On-Site Learning Only):

- I. Follow CDC guidelines at all times.

**CULBERTSON PUBLIC SCHOOLS  
DISTRICTS 17 J/R/C  
BOARD AGENDA FACT SHEET**

**MEETING DATE:** 11-17-2020

**AGENDA ITEM #:** 15

**AGENDA TITLE:** 2020-2021 Classified Staff Reassignment

**SUMMARY:** With the Kindergarten enrollment growing to 18, Mike and I would like to request the Board reassign Maria Nunez from Title I Aide to Kindergarten Classroom Aide.

**BOARD ACTION**

	Motion	Second	Aye	Nay	Abstain
Finnicum					
Anderson					
Salvevold					
Bergum					
Colvin					

**CULBERTSON PUBLIC SCHOOLS  
DISTRICTS 17 J/R/C  
BOARD AGENDA FACT SHEET**

**MEETING DATE:** 11-17-2020

**AGENDA ITEM #:** 16

**AGENDA TITLE:** 2020-2021 Classified Staff Contract(s)

**SUMMARY:** The Title I program is identifying additional students in the recent few weeks. This is due to several factors which include the lack of in person learning from last spring and the added absences from COVID quarantining. We have just begun advertising for a Title I Aide opening. Hopefully we will have a recommendation for the Board at the meeting on the 17<sup>th</sup>.

**BOARD ACTION**

	Motion	Second	Aye	Nay	Abstain
Finnicum					
Anderson					
Salvevold					
Bergum					
Colvin					

**CULBERTSON PUBLIC SCHOOLS  
DISTRICTS 17 J/R/C  
BOARD AGENDA FACT SHEET**

**MEETING DATE:** 11-17-2020

**AGENDA ITEM #:** 17

**AGENDA TITLE:** 2020-2021 Extra-Curricular Contract(s)

**SUMMARY:** Originally the Board assigned Janelle Ator as the Junior High Girls' Basketball Head Coach and Sabrina Labatte as the Junior High Girls Basketball Assistant Coach. With the high school season being pushed back to start in early December, Janelle would like to respectfully request that Sabrina be reassigned as the Junior High Girls' Basketball Head Coach with Janelle being reassigned as the Assistant Coach.

**BOARD ACTION**

	Motion	Second	Aye	Nay	Abstain
Finnicum					
Anderson					
Salvevold					
Bergum					
Colvin					

**CULBERTSON PUBLIC SCHOOLS  
DISTRICTS 17 J/R/C  
BOARD AGENDA FACT SHEET**

**MEETING DATE:** 11-17-2020

**AGENDA ITEM #:** 18

**AGENDA TITLE:** 2021-2022 Extra-Curricular Contract(s)

**SUMMARY:**

- a. High School Cross County Head Coach
- b. High School Football Head Coach
- c. High School Volleyball Head Coach

There will be a Board Athletic Committee Meeting on November 17<sup>th</sup> at 6 pm. I assume a recommendation will be forthcoming from the Committee Meeting.

**BOARD ACTION**

	Motion	Second	Aye	Nay	Abstain
Finnicum					
Anderson					
Salvevold					
Bergum					
Colvin					



**CULBERTSON PUBLIC SCHOOLS  
DISTRICTS 17 J/R/C  
BOARD AGENDA FACT SHEET**

**MEETING DATE:** 11-17-2020

**AGENDA ITEM #:** 19

**AGENDA TITLE:** 2021 Graduation Date/Time

**SUMMARY:** The Culbertson High School Senior Class of 2021 would like to request that Graduation Date/Time be set for Saturday, May 22<sup>nd</sup> at 12:00 pm (noon).

**BOARD ACTION**

	Motion	Second	Aye	Nay	Abstain
Finnicum					
Anderson					
Salvevold					
Bergum					
Colvin					

**CULBERTSON PUBLIC SCHOOLS  
DISTRICTS 17 J/R/C  
BOARD AGENDA FACT SHEET**

**MEETING DATE:** 11-17-2020

**AGENDA ITEM #:** 20

**AGENDA TITLE:** 8<sup>th</sup> Grade Participation in High School Boys' Basketball

**SUMMARY:** High School Boys' Basketball Head Coach David Helmer is anticipating ten (10) participants and would like to request the Board allow 8<sup>th</sup> grade participation for JV and Varsity level competition for the 2020-2021 season.

High School Girls' Basketball Head Coach Valli Hauge is anticipating thirteen (13) participants and would like to request the Board all 8<sup>th</sup> grade participation for JV and Varsity level competition for the 2020-2021 season.

MHSA will allow unlimited 8<sup>th</sup> grade participation for any basketball program that has between 8-15 high school participants.

**BOARD ACTION**

	Motion	Second	Aye	Nay	Abstain
Finnicum					
Anderson					
Salvevold					
Bergum					
Colvin					

# Public Comment

## (Non-Agenda Items)

The Board recognizes the value of public comment on educational issues and the importance of involving members of the public in its meetings. The Board also recognizes the statutory and constitutional rights of the public to participate in governmental operations. To allow fair and orderly expression of public comments, the Board will permit public participation through oral or written comments during this “public comment” section. Individuals wishing to be heard by the Board shall first be recognized by the Chairperson. Individuals, after identifying themselves, will proceed to make comments within a 3 minute time period. Citizens may comment on items within the jurisdiction of the school board that do not appear on this meeting’s agenda. Citizens may not comment on matters related to student or staff privacy or contested adjudicative matters. The Chairperson may control the comment period to ensure an orderly progression of the meeting and may redirect or terminate an individual’s statement when appropriate, including when statements are out of order, too lengthy, personally directed, abusive, obscene, or irrelevant.

Thank you.